

# Catterick Parish Council

**Clerk: Diane Kirkham, Limekiln Farm, East Appleton, Richmond, DL10 7QE**  
**Tel: 01748 811367 email: catterickpc.dsk@gmail.com**

## **Draft Minutes of the Parish Council Meeting Monday 2<sup>nd</sup> June 2025**

Present: Cllr Campbell, Cllr Bhatti, Cllr Ryan, Cllr Oselton, Cllr Wyrill, Cllr Les,  
Maj.Graham  
Clerk

### **1. Apologies for absence.**

PCSO Diane Smith

### **2. Open Forum**

4 members of the public attended. They were concerned about the lack of public transport that served the village. There is now only the no. 34 that goes to Richmond and Darlington. There is no direct route to Tesco – they need to get the bus into Richmond and then the bus back out from here to Tesco and do the reverse to get back to the village. There are now no buses into Northallerton. They wondered why Brompton on Swale and Scorton had more services from their villages.

Cllr Campbell asked Cllr Les if he would respond. He said that there had been reviews in the past but the message has always been ‘use it or lose it’ and this has always been the problem – lack of use. The dial a bus service has been trialled but this has not worked either.

Cllr Les said that the Mayor of York and North Yorkshire, David Skaith has just recently taken over the responsibility for the buses from North Yorkshire Council so it would be best to write to him with their concerns.

### **3.Reports**

#### **3.1 Police report.**

PCSO Smith sent a report for the last two months

Report from 8th April 2025 – 2nd June 2025

**4 Crimes Reported-** 3 Crime/Violence 1 Crime/stolen motor vehicle. No further action.

Crimes report for the same period last year = 15

**4 Anti-Social Behaviour Reports** 3 Nuisance report – 1 Report of drugs paraphernalia found in the woods, which was removed by North Yorkshire Police. 1 Report of kids kicking a front door. 1 Report of possible damage to property, no damage found.

1 Personal reports – Male arrested for stalking and harassment.

Anti-Social Report for the same period last year = 3

**18 Person/Safety /Warning reports** 4 Abandoned Calls – 2 were made in error. 2 were calls from elderly people who had fallen in their homes.

5 Concern reports - 2 Reports concerning missing children, both were found safe and well. 1 call was regarding an intoxicated male who was taken to hospital. 1 report of an elderly lady who was found safe and well. 1 Report of a female who was found and given the support she needed.

8 Suspicious Reports – 1 Report of a male looking in bins. 1 Report of a male looking in windows. 1 Report of Cold callers, all were in order. 1 Report of an empty

building which was thought to have been entered, the doors and windows were secure. 1 Report of a suspicious vehicle. 1 Report of a suspicious vehicle which was later seized by North Yorkshire Police for having no insurance/tax/MOT. 1 Report of a male acting suspicious. 1 Report of a male jumping a back fence into a property-no further reports were made.

1 Sudden Death

All other warnings reported in the same period last year = 24

**1 Reports of other incidents.** 1 Road Related – Person reported for driving with no Insurance, vehicle ended up in a different policing area.

Other incidents recorded (RTC's, RTC damage) the same period last year = 7

### **Community Messaging**

North Yorkshire Community Messaging allows members of the public to register to receive alerts, crime notifications and community news from organisations. It is a way of maintaining contact with Neighbourhood Watch and Rural Watch groups.

Neighbourhood & Rural Watch have their own database within community messaging for their members.

You can sign up to receive alerts as a member of the public here:

<https://www.northyorkshirecommunitymessaging.co.uk/>

Project Servator is still up and running in Richmondshire.

We will be here, unannounced. We can be at any place, anytime and anywhere.

If you see a suspicious vehicle in the area, please call police at the time so we are able to have a greater chance of speaking to the occupants and establishing whether they are legitimate. If possible, try to obtain the vehicle registration, any wording on the vehicle, descriptions of occupants and direction of travel.

Residents are encouraged to report all incidents at the time they are happening to enable effective action can be taken by police. We can only act on information we are aware of

Please visit our website [www.northyorkshire.police.uk](http://www.northyorkshire.police.uk) for advice regarding Crime Prevention and safety advice.

Emergency - 999

National 24hr non-emergency number 101

- 101 calls cost 15 pence per call from mobile or landline, regardless of length of call

Call 'Crimestoppers' anonymously on 0800 555 111

Contact Details: PCSO 3521 Di Smith

[diane.smith3521@northyorkshire.pnn.police.uk](mailto:diane.smith3521@northyorkshire.pnn.police.uk)

### **3.2 North Yorkshire Council**

Cllr Les -The Community Car scheme has moved from the offices in Stokesley to Tadcaster but they can be contacted as before if transport is needed to get to a hospital appointment etc.

### **3.4 Marne Barracks**

Major Graham attended the meeting. The construction budget for the new development on Marne Barracks has greatly increased dramatically so the number of new buildings is now being reduced and the new entrance onto the Barracks from the service road is not now going ahead.

## **4. Minutes of the last meeting**

Minutes from May 12th

## **5. Matters arising**

a) Hopefully the kerbstone installation should be starting the week commencing 9<sup>th</sup> June.

b) The website security upgrade has been completed but there is a problem with the upgrade to WCAG 2.2aa that is required for all Parish Council websites. This is not fully compatible yet. Purple Creative Studios are looking into it. The Clerk will pay the invoice once this has been sorted.

## **6. Current Issues**

### **6.1 Beck Side erosion.**

Cllr Wyrill has still has not heard from the company that was giving us a quote for the beck bank repairs. He assumes that they are not interested in the work. We will have to look into some other firms.

### **6.2 Wall/Trees in the cemetery.**

Cllr Oselton met up with a builder to inspect the wall in the cemetery. He does not think the wall needs taking down and rebuilding but pointing up would be sufficient. He also confirmed that the trees near it should be taken down as the roots will be affecting the wall. We will get a quote from him.

The Clerk is still waiting for further quotes for the felling of the two trees.

### **6.3 Tree Survey**

The Clerk attended a webinar run by our insurance company on tree maintenance and insurance. The main thing to come out of this was that a more comprehensive tree survey and report of all the trees on our land needs to be carried out to make sure the insurance covers any damage that may be caused by the trees.

The Councillors agreed to this. She will get some quotes.

### **6.4 Recycling Bins for the cemetery**

The Clerk has received a letter from the Commercial Waste Department saying that all businesses require to separate the recycling from general waste. She has been trying to confirm if this is true for cemeteries but the department hasn't really answered that question. Cllr Les will contact them to try and get clarification.

### **6.5 Adoption of Smaller Authorities Proper Practices Panel (SAPPP) Practitioners Guide (March 2025) for Governance and Accountability, (Previously circulated)**

This is the guide that the Parish Council should be following throughout the year for both financial and general governance.

The Councillors agreed to this.

Proposer Cllr Riley.    Seconder Cllr Bhatti

The main thing that the Parish Council needs to do to follow this guidance is to draw up and adopt a Management Assessment Policy and to renew and re adopt the Risk Assessments. The Clerk is working on these at the moment and will bring them to a later meeting for adoption.

## **7.Parish Finances**

### **7.1 Periodic Accounts**

Previously circulated

Proposer    Cllr Campbell    Seconded Cllr Ryan

### **7.3 Annual Governance Statement**

This had been previously circulated by the Clerk and checked by the Parish Councillors and was past as correct. It was signed by the Chairman and the Clerk  
Proposed Cllr Riley                      Seconded Cllr Wyrill

### **7.4 Accounting Statement**

This had been previously circulated by the Clerk and checked by the Parish Councillors and was past as correct. It was signed by the Chairman and the Clerk  
Proposed Cllr Oselton      Seconded Cllr Claypole

The Clerk will now send off the Annual Return to the External Auditor, PKF Littlejohn LLP and publish the Notice of Public Rights and Publication of the unaudited Annual Return on the Parish Council website and the Parish Council Notice Board.

## **8. Correspondence**

a) The Clerk has had an email from Mr Thornton asking if the Parish Council were able to sponsor some of the flower baskets again this year. The Council normally gives £500.

The Councillors agreed to this. Proposer Cllr Riley                      Seconder Cllr Wyrill

b) The Clerk has received an email from a resident wanting to repair the bench on Low Green. She is prepared to pay for the work. She will have the wood replaced and the iron work repainted.

The Councillors agreed to this but would like her to put the plaques back on it as it was a memorial bench for Mr Toas.

c) A resident who attends Northallerton's Men Without Sheds has built a bench and wants to know if the Parish Council would allow him to put it on High Green. As there is only one bench here at the moment the Councillors agreed to this and thought that possibly people could then use this bench as a memorial bench and pay for a plaque to be put on it.

d) The clerk has been asked if a member of the Parish Council would give a short welcome to the new Vicar at his Licensing Service on June 18<sup>th</sup>. Cllr Claypole said she would do this.

## **9. Planning**

The application for new houses at the bottom of Swale Pasture Lane has now been withdrawn.

## **10. Minor Matters**

The Clerk has received a letter about the final consultation on the phone box in the village. There have been a number of these consultations and each time the Parish Council has agreed to have it removed. The final decision is with BT. They agreed to it again this time and decided not to adopt it.

Cllr Claypole asked if it was alright to hold the Church fair on the Green on July 12<sup>th</sup>. This was agreed.

Date of next meeting Monday July 7th 2025

Meeting closed 20.15

Signed

Dated